Drug Free Community Fund 2024 Grant Application Checklist

# Cover Page

Lists Requested Amount Signature of Executive Officer

Signature of Fiscal Officer (if different than Executive Officer) One and Only One Problem # Listed

Number of Unduplicated Persons Served (must be specific numeral/s)

# Organizational Summary

One-Page Summary, Single-Spaced Summary Includes Organization Overview

Summary Includes Experience/Current Programs Related to Proposed Project Summary Includes Amount of Funding Requested

# Population to be Served.

Specifically Details Population to Be Served

Includes Documentation of Need (data, assessment, statistics, etc.)

# Activities or Services Provided

Incorporates Best Practices/Evidence-Based Programs Includes Collaboration with Other Community Partners Lists Appropriate Partners and/or Community Plan

***PLEASE SEE REVERSE FOR MORE* →**

# Project Outcomes

Details How Outcomes will be Measured Details How Results will be Evaluated.

# Project Budget

Project Grand Total Matches Amount Requested on Cover Page Includes Narrative Describing Details for Each Budget Category

# Attachments

Letters of Support from Community Partners

Resume of Applicant Organization's Executive Director/CEO Resume of Applicant Organization's Project Director Applicant Organization's Organizational Chart

**Video Introduction**